

JANE RYAN SCHOOL ROOF BUILDING COMMITTEE

MINUTES OF MEETING

MAY 17, 2010

A meeting of the Jane Ryan School Roof Building Committee was held on Monday, May 17, 2010, at Jane Ryan School.

Called to order at 5:41 P.M.

Committee Members Present: Johanna Malinowski, Chm., James Fracker, Debbie Lamberti and Michelle Salem.

Committee Members Not Present: Michael Mammana

Also Present: John Barbarotta, of AFB Construction Management

Minutes of the April 26, 2010 meeting were reviewed. Johanna Malinowski moved to approve the minutes and James Fracker seconded the motion.

Vote: unanimous to accept the minutes.

Ken Linsley of Silver/Petrucelli did not attend the meeting. The Committee expected the final close-out documents as requested from Ken Linsley at previous meetings. The Committee was in agreement that in order to finalize the roofing project, it will be necessary to receive the final close-out package by June 1, 2010.

The necessary papers should be included in the close-out package:

- Certified Payroll
- Warranty
- Labor Warranty
- Roof Warranty

Johanna Malinowski will be contacting Bill Silver of Silver/Petrucelli (cc: Jane Ryan Roof Building Committee) for the final close-out package, along with a more detailed invoice for fees charged for Ken Linsley's previous services.

MOTION was made by James Fracker and seconded by Debbie Lamberti to submit a proposal to the Board of Education regarding remaining work which the Board of Education is responsible for and should not exceed a total amount of \$2,500.00.

Voted: Committee in agreement unanimously.

The committee reviewed the Town of Trumbull General Ledger Account and also the Breakdown and Budget invoices from AFB Construction Management submitted by John Barbarotta

John Barbarotta will request from Silver/Petrucelli a more detailed/consolidated invoice of all previous invoices submitted.

Greenwood Industries informed John Barbarotta their approval of an estimate from Main Enterprises for HVAC work.

MOTION TO ADJOURN: 6:50 P.M.

Respectfully Submitted:
Marilou Mangiamele, Clerk

